



## Region IX MEETING Phoenix, Arizona Minutes

Date: Sept 09, 2006

Time: 4:30 to 5:30 pm

Room 106 A & B Convention Center

Number of Region IX members registered at the S/C - 73

Number of Region IX Attendees to the meeting: 48

Executive Committee Members Present:

- Rose Clarke – Region IX Director
- Rachel Peters – Past Director, Awards Committee Chair
- Michele Shackleton – Treasurer
- Michael Ho – Member at Large
- Mark Elliott – Education Chair
- Heather Nymeyer – Awards Committee Co-chair, Incoming Region IX Director
- Richard Mah – Education committee member
- Janet Tunnicliffe – Vice President, NSH

Regrets: Cheryl Clarke – Secretary

Tom Wells – Nominations & Elections

Recorder: Teresa Estioko, MUHC, Montreal, Quebec

Transcriber: Rose Clarke

1. Welcome to all – Rose Clarke
2. Count of Members present from each province
  - Quebec – 2
  - Ontario – 22
  - B.C. - 15
  - Saskatchewan – 2
  - Manitoba – 1
  - PEI - 1
  - Alberta – 5
3. Approval of Minutes Sept 10, 2005
4. No Additions to the Agenda
5. Introduction of current Region IX Executive Committee present – Rose
  - 5.1 Secretary in Cheryl's absence – Teresa Estioko
6. Introduction of the 7 Region IX Delegates – main responsibility is to represent Region IX in the decision making of policies that govern the activities and direction of the society at the House of Delegate.
  - Kevin Gibbon – B.C.
  - Charles Ho – Ontario
  - Mark Elliott – B.C.
  - Ann Lynde – Alberta
  - Michael Ho – Ontario
  - Richard Loewen - B.C.
  - Heather Nymeyer – B.C.
7. Treasurers Report – Michele
  - Financial report distributed to all present – not much different from last year's report.

- Montreal Education day – we had a bilingual program – funding collected was spent on projectors, handouts and translations of English presentation to accommodate bilingual presentations.
- Motion to pass Treasurer's report of Region IX Finances - by Janet Tunnicliffe; seconded by Mark Elliott.
- Disadvantage of obtaining GST # for Region IX – our region does not generate enough money to make it worthwhile to obtain GST. < \$20,000 – no rebate.

## 8. Region IX Update – Rose

8.1 Notification of changes/revisions to the Region IX Bylaws was mailed to members in June 2006.

### **Excerpt from Region IX Bylaws - Article VIII Amendments**

*“ The bylaws may be amended at the annual business meeting by a two-thirds vote of the members present or voting by absentee ballot, providing the proposed amendments have been submitted to executive, and subsequently mailed to members at least two weeks prior to the annual meeting”.*

- Request to change the fiscal year from August 1<sup>st</sup> to July 31<sup>st</sup>.
- Motion of accepting the amendments to the Region IX Bylaws by Mark Elliott, seconded by Janet Tunnicliffe.
- Vote by show of hands + 1 electronic vote received – majority voted for the adoption of the changes/revisions to the Region IX bylaws. Rose to change the Bylaws on the website upon arrival in Vancouver.

8.2 Issues at the National Board of Director's Agenda -

8.2.1 Proposed National Bylaws – to have a new section added:

### **Section 9 - Executive Committee**

*The NSH will have an executive committee consisting of the President, Vice President, Treasurer, Secretary, Immediate Past President and Speaker of the House of Delegates which shall possess all the power and authority of the full board of Directors for matters requiring a rapid decision or strict confidentiality. The Executive committee will not be empowered to overturn any action that has been taken by the full Board of Directors.*

**Update:** After discussion at the HOD, the addition of the Executive committee to the national bylaws was passed.

Sample of discussion at the HOD -

- Current situation – 15 BOD members comprises a full Board to make decision. In emergency situations, it will be very difficult to bring together 15 BOD all at the same time.
- It is better to have 5 Executive committee making decisions on urgent/emergency matters instead of expecting just the President to be the sole decision maker on such urgent matters.

8.2. 2 Strategic Planning Workshop – presented by Janet Tunnicliffe to the BOD. NSH has come up with a Vision Statement: Inspiring, Innovative Professional Development.

NSH Strategic Planning is an ongoing process to keep the Society current with all the changes.

8.2.3 Board of Directors receives \$500.00 funding for Travel to attend education meetings within their region. Suggestion made for either Heather or Rose to request the BOD for more funding since the Region IX education events will be ‘traveling’ to different provinces.

8.2.4 – Region IX versus to Region 9 – Rose has brought up as an agenda item to the Board of Directors meeting, a discussion of the inconsistent use by NSH website of Region IX vs. Region 9.

Article VII of National Bylaws refer to the different regions as I, II, III, IV, V, VI, VII, VIII and IX.

**UPDATE:** BOD recommended NSH website to change Region names using the Roman numbers.

## 9. Education Activities – Mark

9.1 Montreal Education day - great feedback – suggestions for day and a half future sessions

- 131 attendees (146 registered)
  - 13 exhibitors
  - 2007 Calgary Education day - looking for contact people
  - Suggestion made to have the 2008 Education day in Halifax
  - Vision BioSystems Wet workshops – 2 speakers will be Keith Miller (UKNEQAS) and Janice White on DNA Overview: An Introduction to Chromogenic In SITU Hybridization Technology
    - Vancouver – Oct 21, 2006 – St. Paul's Hospital
    - Toronto – Nov 4, 2006 – Michael Ho – Contact person
  - Liability insurance needs to be purchased for all education days sponsored by Region IX – insurance policy should protect both NSH and Region IX.
  - Please contact Mark/Heather if you would like to set up one in your area.
10. 2006 Recipients for the following Awards – announced by Rachel Peters
- *\$1,000.00 Student Scholarship Award - Denise Simon, BCIT Med Lab student* – practicum at RCH, New Westminster, B.C. Janet accepted the award on behalf of Denise - award to be presented to Denise in B.C.
  - *Malcolm D. Silver Award (\$1,000 + plaque) – Bryan Hewlett, MLT, ART* for article published in 'The Cutting Edge' April 2005 on "Quality issues in histotechnology: The total quality approach to quality improvement. 1. Optimizing the Ziehl-Neelsen stain"
  - *Surgipath Award of Excellence – no recipient this year.* Nomination received past deadline date. Nick will put the funds towards a workshop – date TBA.
  - *Vendor Plaque of Appreciation – Surgipath Canada (Nick Dardano)* for the many years of support given to Region IX.
11. Region IX T-shirt Sale – Michael
- Winner for Design competition (\$30.00) – May Chin, Vancouver, B.C.
  - T-shirts on sale for USD \$5.00 each – Vision BioSystems donated \$500.00 towards the T-shirts.
  - T-shirts to be worn on Tuesday 12noon at Exhibit Hall.
12. Introduction to incoming Region IX Director – Heather Nymeyer, Kamloops, B.C.
- Heather introduced herself to the members and encouraged participation from members to all Region IX activities and the NSH.
  - Heather to announce the new Executive committee in the Fall Newsletter
  - Heather and Mark Elliott will be co-editors for *The Cutting Edge* starting Fall 2006 Newsletter.
  - Rose will still be part of the Region IX Executive and will volunteer with the NSH.
13. Regional Scholarship Membership draw (USD \$500.00) sponsored by NSH – winner is Veronica Hartman, from Ontario. Veronica has 2 years to use the funds towards any NSH sponsored event/educational material.
14. Reminder for all social meetings in Phoenix: First Time Attendee breakfast, Somagen Canadian dinner night, Vision BioSystems Barbeque, Shandon Hospitality and Surgipath event.

Meeting adjourned 5:30 p.m.